

Kern Community College District
 District Consultation Council
 Unapproved Summary
 April 23, 2013

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
1. Agenda	The meeting was called to order at 1:09 p.m. Sandra Serrano served as the meeting facilitator, Cornelio Rodriguez served as timekeeper, and John Means was assigned the role of gatekeeper.			
2. Approval of Summary	The meeting summary for April 2, 2013 was approved as submitted with minor corrections to title date and next meeting date.			
3. Chancellor's Report	<p><i>A. ARCC 2.0 Scorecard- Lisa Fitzgerald</i> Lisa presented. Chancellor stated that these reports allow us to ask, "why" and what can we do to raise the numbers</p> <p><i>B. ATD Update</i> All three colleges will participate in the Kickoff 2013 to be held in Florida from June 17-21, 2013.</p> <p><i>C. Academic Senate California Community College Visit</i></p>	<p>See handout</p> <p>Academic Senate workshop visit- we will proceed with setting up a date; possibly September 24th along with Distance Education policy or in October 2013.</p>		

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4. Constituency Issues	There were no constituency issues to report.			
5. Educational Services	<p><i>A. 4B3—Distance Education</i></p> <p>The proposed additions to Section Four of the Board Policy is to establish a procedure for faculty who teach online or hybrid courses and are expected to communicate with his/her students in a timely fashion.</p> <p>The Council discussed how the proposed language would impact faculty's obligations to students.</p> <p>Distance Education BP 4B3- Suggested changes:</p> <ul style="list-style-type: none"> • #1 Left 48 hrs. • #2 Changed into #2 and #4 • #3 Same • 5b change "originally" (e) "such as" • 5 on old became #6 on draft • #7 Question on "course management system" per Matt Crow • #4 moving to "regular" assessment leaves no timeline; should stay as #2 "at least twice a week" Joel Wiens agreed with Matt Crow on #2 • Jill Board stated that we need to define what is "regular" is and is it important • A discussion ensued as to whether it should be negotiated • Michael Barrett had a question about the time component for testing. • Matt Crow stated time is determined by the pre-determined need of the student 	<p>Council decided that Associate Vice Chancellor, John Means would work with General Counsel to determine if the proposed board language needs to be negotiated.</p> <p>Council will reconvene in the fall to share what information has developed.</p>	X	X

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	<ul style="list-style-type: none"> Accommodation are made by the student request prior to class starting and taking those needs into consideration for the timing for testing. Council suggested that this should be part of the course syllabus <p><i>B. 4D1F—Minimum Graduation Requirements</i> BP4D1-</p> <p>Discussion on removing the health and wellness requirements for graduation. Matt Crow called for a white paper explaining the impact (negative) on completion. Chancellor Serrano asked AVC John Means to obtain data from VPs' for this.</p>			
6. Operations	A. There were no operational issues to report.			X
7. Human Resources	<p><i>A. EEO and Staff Diversity Plan – First Reading</i></p> <p>Board of Governor's sent a model to the districts and LAO's office (responsible to make sure that the districts are not passing on mandated cost) to following in developing plans. Mire Costa and Santa Barbara have already written one for their district.</p> <p>Highlighted areas are KCCD specific info is indicated. Workforce analysis data is still in process; waiting on the State Chancellor's Office to provide this data. This is a first draft per Vice Chancellor of Human Resources. Problems with survey (pg. 10) info gathering race and ethnic background verification. We need to work on the EEO forms that we currently have to request good survey data. The way we ask for the data determines what kind of data we will have in the</p>			

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	<p>end.</p> <p>The Chancellor asked about timing on the EEO Plan being reviewed and the feedback received with a limited time to present with the semester ending. Jill had a question about the applicant pool? Is on their campus right? Abe addressed this issue. Availability candidate pool gave from the state. Workforce analysis allows the district to look at the recent rates of grads with demographics to determine the availability of applicants by gender, race, ethnicity and disability.</p> <p>Michael Barrett asked who evaluates the data. Had concerns about using this data to hire unfairly. The education minimum qualifications are met prior to this data becoming relevant. Jill had a question about age not being a factor? Abe addressed this concern that KCCD cannot use the data to target, but include, not discriminate.</p>			
8. Business Services	<p>A. 2013-2014 FTES Target</p> <p><i>B. DO Budget—2013-2014 Update</i></p> <p>Tom Burke presented timelines for the upcoming fiscal budget year. Mr. Burke review the numbers from last year’s budget and where we should be moving forward.</p>	Refer to handout.		X

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9. Board of Trustees Items	There were no Board items to report.			
10. Announcements	<p><i>A. Future Agenda Items</i></p> <p>Items for the next agenda will include an update of Governor's budget, accreditation recommendations, Distance Education policy, ATD, EEO Diversity Plan.</p> <p><i>B. New Consultation Members Elected</i></p>			X
11. Next Meeting	The next Consultation Council meeting is scheduled for September 24, 2013.			
12. Adjournment	The meeting adjourned at 3:28 p.m.			

PRESENT:

Abe Ali, Vice Chancellor, HR, District Office
Michael Barrett, CSEA President, Cerro Coso Community College
Jill Board, President, Cerro Coso Community College (Telephone)
Tom Burke, CFO, District Office (Telephone)
Rosa Carlson, President, Porterville College (Video)
Matthew Crow, Academic Senate President, Cerro Coso Community College (Video)
Tiffany Duke, CSEA President, Porterville College
Nan Gomez-Heitzeberg, Interim President, Bakersfield College
Sean James, Vice Chancellor, Operations, District Office
Cynthia Muñoz, Scribe, District Office
Susan Regier, Incoming CCA President, Porterville College
Cornelio Rodriguez, Academic Senate President, Bakersfield College
Sandra Serrano, Chancellor, District Office
Meg Stidham, CSEA President, Bakersfield College **absent**
Joel Wiens, Incoming Academic Senate President, Porterville College

ABSENT:

ASB Representative, Bakersfield College
ASB Representative, Cerro Coso Community College
ASB Representative, Porterville College
Sue Vaughn, Management Association President, Bakersfield College

O: Open C: Closed