

KERN COMMUNITY COLLEGE DISTRICT  
DISTRICT CONSULTATION COUNCIL  
UNAPPROVED SUMMARY  
April 26, 2016

ITEM	DISCUSSION	RECOMMENDATION / FOLLOW-UP	O	C
1. Agenda	The meeting was called to order by facilitator, Chancellor Serrano at 1:10 p.m.	Both time keeper and gate keeper were not selected.		
2. Approval of Summary	Review of March 2016 minutes	Approved with corrections to: <ul style="list-style-type: none"> <li>4A. - Vice President of Administrative Services</li> <li>5G. - AP 4K; add HR &amp; VC of Ed Services</li> <li>Correct BC Senate asked for rationale</li> </ul>		X
3. Human Resources	A. No Report	A. No items were shared.		
4. Business Services	A. BAM Update	A. CFO, Tom Burke reported that the BAM Committee met on April 22 <sup>nd</sup> and went through all of the issues. The BAM report will go to the BAM Committee and the Chancellor on 5/6/16 for review, then Consultation Council for the May meeting. Some of the items addressed were: <ul style="list-style-type: none"> <li>Long-term stabilization issues</li> <li>Outside firm to look at</li> <li>320 report; how the District tracks the difference</li> <li>BC monies</li> <li>New R1; CFO, Tom Burke will look into for 2014-15</li> </ul>	X	
	B. DRAFT 2016-17 DO Budget	B. CFO, Tom Burke reported: <ul style="list-style-type: none"> <li>Reduction in consulting services in IT; will use internal resources instead of SIG contract workload</li> <li>Rollback \$10,000 in training cost from IT</li> <li>Expanded the description of the department duties</li> <li>Financial Aid- coming back in-house; paper process for now. Looking at KCCD’s options to move back to an electronic process. This service provides disbursements on student accounts.</li> <li>Facilities corporation liability- why do we still pay?</li> <li>Waiting on Governor’s May revised budget; KCCD will still have adjustments through May afterwards.</li> <li>Preliminary cost out to the colleges-some COLA allocated at this time.</li> <li>Faculty- 1.83% increase (true up to market)</li> </ul>		X

KERN COMMUNITY COLLEGE DISTRICT  
DISTRICT CONSULTATION COUNCIL  
UNAPPROVED SUMMARY  
April 26, 2016

5. Educational Services	A. Institutional Effectiveness Partnership Initiative (IEPI)	<p>A. Interim Vice Chancellor of Ed Services, Betty Inclan reported on the draft Institutional Effectiveness Partnership Initiative (IEPI) Indicators document. The report includes the short-term and long-term goals as reported by the district office and each college, to date. Additional information reported was:</p> <ul style="list-style-type: none"> <li>• <b>DO</b> – elected to set short- and long-term goals for all indicators</li> <li>• <b>BC</b> – elected to set short- and long-term goals for all indicators with exception of #22 which is the optional college choice indicator.</li> <li>• <b>CC</b> – elected to set short- and long-term goals for indicators 9, 11, 12, 15, and 21. Indicator #19 (Required) was not addressed</li> <li>• <b>PC</b> – elected to set short- and long-term goals for all indicators with exception of #13 (since the ESL program is being revamped) and #22 (which is the optional college choice indicator).</li> </ul> <p>Comments and questions that were posed to the Council included:</p> <ul style="list-style-type: none"> <li>• How do we (districtwide) compare to other Districts similar to us?</li> <li>• With the number of students which started five years ago, they are all gone.</li> <li>• Larger group of underprepared students coming in.</li> <li>• Underprepared student numbers are going down.</li> </ul>	X	
	B. DRAFT AP 4A3(c) Priority Registration	<p>B. AP 4A3- Add special cohort. A question was asked about priority #4: Do we identify? (See handout)  <b>ACTION: Betty Inclan to verify with Charley Chaing in IT.</b></p>	X	
	C. DRAFT AP 4K1 Sexual and Other Assaults on Campus	<p>C. AP 4K1 – HR Vice Chancellor Ali, General Counsel Hine, Interim Vice Chancellor of Ed Services Inclan, and Risk Assessment Director, Grubbs met and identified the appropriate persons for sexual assault reporting:</p> <ul style="list-style-type: none"> <li>• Title IX Coordinator- Abe Ali</li> <li>• Deputy Title IX Coordinators- HR Managers on campus</li> </ul> <p><b>ACTION: Add to new hire orientation</b>  <b>ACTION: Add to college catalogs</b></p> <p><b>ACTION: 2<sup>nd</sup> paragraph-Academic Senate President Hathaway asked Ms. Inclan to talk to legal about wording in reference to reporting an incident (see handout)</b></p>	X	
6. Constituency Issues	A. No Report	A. No items were shared.		

KERN COMMUNITY COLLEGE DISTRICT  
DISTRICT CONSULTATION COUNCIL  
UNAPPROVED SUMMARY  
April 26, 2016

7. Chancellor	A. Annual Employee Compensation Report	A. The Chancellor addressed the posting of the Chancellor’s and all three colleges’ president employment contracts on the KCCD website. Chancellor Serrano reported that the contracts would be posted prior to the May Board meeting along with the link to the salaries for all KCCD employees reported to the state of California through the state Controller’s Office at, <a href="http://www.publicpay.ca.gov">www.publicpay.ca.gov</a> .		X
	B. Management & Confidential Classified Salary Schedule-update	B. Chancellor Serrano reported that the Management and Confidential Classified Salary Schedule will not be ready for May, but will be completed by September 2016. The salary schedule is being evaluated per the direction of the Board. Chancellor Serrano will be in touch with the Hay Group, who provided a salary study back in 2006, to consult on how the numbers were determined.	X	
8. Future Meeting Agenda Items	1. DRAFT 2016-17 KCCD Budget 2. BAM 3. CCLC Section Four 4. Meeting Calendar 2016-17			
9. Adjournment	Meeting adjourned at 2:31 p.m.			

**MEMBERS PRESENT:**

Sandra Serrano, Chancellor  
 Betty Inclan, Interim Vice Chancellor, Educational Services  
 Jill Board, President, Cerro Coso Community College **(via video conference)**  
 Kathy Freeman, CCA President, Bakersfield College  
 Rosa Carlson, President, Porterville College **(via video conference)**  
 Sonya Christian, President, Bakersfield College  
 Steven Holmes, Academic Senate President, Bakersfield College  
 Stewart Hathaway, Senate President, Porterville College **(via video conference)**  
 Sue Vaughn, Management Association, Bakersfield College  
 Tina Johnson, CSEA Representative, Bakersfield  
 Tom Burke, CFO, District Office  
 Abe Ali, Vice Chancellor, Human Resources  
 Laura Vasquez, Academic Senate President, Cerro Coso **(via video conference)**  
 Danielle Hillard, Executive Assistant, Chancellor’s Office (scribe)

**MEMBERS ABSENT:**

Vern Butler, CSEA Representative, Porterville **(via video conference)**  
 Clayton Fowler, SGA Representative, Bakersfield College  
 Giovanni Ruiz, SGA Representative, Porterville College

KERN COMMUNITY COLLEGE DISTRICT  
DISTRICT CONSULTATION COUNCIL  
UNAPPROVED SUMMARY  
April 26, 2016

Kurtis Williams, SGA Representative, Cerro Coso Community College  
Julianne Maikai, CSEA Representative, Cerro Coso Community College

O: Open C: Closed