



KCCD District Consultation Council Minutes

October 26, 2021 – Special Meeting

1:00-3:00pm | Virtual via Zoom

Members Present: Christian, Dadabhoy, Means, Hancock, Harmon, Mata, Barrett, Mourtzanos, Simpkins, Habib, Mills, Crow, Gerald, Rhoades, Strobel

Approval of Minutes

- [Minutes, August 24, 2021](#)
 - A motion was made by Mourtzanos and seconded by Barrett to approve the August 24th, 2021 minutes as presented. The motion carried.
- [Minutes, September 28, 2021](#)
 - A motion was made by Strobel and seconded by Mata. The motion carried.

Chancellor's Update

Christian referred the Council to her written report posted to the website and highlighted the following:

- Board Policy Mapping - Christian shared the Board Policy mapping section to chapter grid. Updated KCCD Board Policy Chapters will be reviewed and approved prior to implementation July 1, 2022.
- SB169 - KCCD is pursuing Higher Education Student Housing grants with a construction application for Bakersfield College and planning grants for Porterville College and Cerro Coso Community College. Tom Burke is leading this work in collaboration with Randy Rowles and leads at each of the colleges. The Board Finance and Audit subcommittee met on October 14th and the full Board approved to use District wide (50%) and College (50%) reserves to fund \$3.2 million in initial design, drawings and testing costs for a 152 bed residence hall project located at Bakersfield College. Additionally, \$85,000 in District wide (50%) and College (50%) reserves will be used to fund Porterville College and Cerro Coso Community College Student Housing feasibility studies.
- Innovation and Development grant work - Christian shared a listing of innovation and development grants that have been submitted and those that are in the pipeline. This funding will allow us to further the districtwide development work.
- CFO Search - Finalist interviews and open forums will take place on November 16th and 17th. The open forums will be conducted via zoom to ensure full participation from the colleges.

- AB927 - This bill would extend the operation of the statewide baccalaureate degree pilot program indefinitely allowing for a total of 30 baccalaureate degree programs per academic year. Anticipate the first deadline for applications will be August 2022 or January 2023. Todd Coston and Liz Rozell are supporting this districtwide work as we prepare for the application process.
- KCCD Strategic Plan – is sunsetting this year. The team will develop a two- year addendum for July 1, 2022 - June 30, 2024. This document will come back to Consultation Council in the spring and to the Board before the end of the spring term.

Business Services

- [Revised 2022-24 Administration Unit Reviews \(AURs\) Timeline](#) - Harmon reminded Council members that a draft was shared with them in September. Harmon noted that the revised AUR timeline provides additional information on the planning period that models the same timeline the colleges are working on and includes various opportunities for feedback from all constituents. In January, after the Governor’s budget is available, we will start looking at a more definitive list of position for discussion and provide additional opportunities for feedback. From this the tentative budget will be prepared for the Board.
- [FY 22-23 KCCD Budget Development Calendar](#) - Harmon reviewed the posted document and noted that the timeline will go to the Board of Trustees in December and is similar to the budget calendar in prior years. Harmon noted that in February the Districtwide Budget Committee will issue the Budget Development Guide.
- Harmon indicated that the Districtwide Budget Committee is working on an updated allocation model proposal that will come to Consultation Council soon.

Human Resources

- Rhoades referred the Council to the posted materials related to the Faculty Obligation Number (FON) and the Return to Work MOUs for CCA and CSEA.
 - [D. KCCD Faculty Obligation Number \(FON\) for Fall 2022 102521](#)
 - [D. CSEA Return to Work MOU](#)
 - [D. CCA Return to Work MOU](#)

Educational Services

- KCCD Board Policy Chapter 5, Student Services - Means referred the Council to the uploaded documents and encouraged Consultation Council members to review and provide any feedback directly to his office. Chapter 5 will be presented to the Board of Trustees for a first reading at the November Board meeting, and for a second reading and approval at the December Board meeting.
 - [Board Policy Chapter 5 5010-5030, Student Services v2](#)
 - [Board Policy Chapter 5 5140-5800, Student Services v2](#)

- Accreditation Mid-term Report Calendar - Coston shared the timeline and noted that it aligns with college timelines and ensures we have opportunities for the Academic Senate engagement prior to the end of spring term. Additionally, the timeline ensures the most current information is included in the document for the Board approval and the ACCJC submission in October 2022.
- Education Services Structure - Christian reminded Consultation Council members that at the September meeting she invited Council members to think through and share from their own vantage points and experiences their thoughts on shaping the future of Ed Services. Christian asked the Council to think about how we want Ed Services to be going into the future, post-pandemic, with a lens on new opportunities that ensures district leadership is tuned into the colleges' needs so we can respond swiftly and effectively. Christian spoke about how Means and Gerald have been experimenting with these structures with IT and Dual Enrollment, and in particular with Workforce and Economic Development.

Simpkins referred the Council to the posted materials he provided and shared his thoughts and reflections he had following Christians comments of September 28th.

- [Ed Services Structure Feedback Simpkins](#)
- [KCCD Ed Services Proposal 102621](#)
- [CCRC Equitable CC Student Outcomes Report, Sept 21 Simpkins](#)

Simpkins proposed the following for consideration in a restructuring of Ed Services:

- Sharpen the focus of the Office of Educational Services on instruction and instructional support services by making Economic and Workforce Development a separate area under the District Office
- Create new positions in the Office of Educational Services focusing on the following areas:
 - Guided Pathways Development and Support
 - Innovation and New Initiatives Development and Support
- Create opportunities for district faculty to work as individuals or as part of a team with the District Office on specific initiatives in the form of release time-supported, temporary special assignments
- Change the nature of interaction between the Office of Educational Services and the colleges by creating an 'Educational Services Council' that consists of the Office leadership, the college Vice Presidents of Instruction, and an Academic Senate-appointed Faculty Liaison from each college to engage and regular and substantive discussions of matters pertaining to instruction and instructional support services

Council members shared support of Simpkins recommendation noting the alignment with Guided Pathways.

Mourtzanos shared his thoughts in response to the invitation to provide feedback and indicated that he came to similar conclusion as Simpkins. Mourtzanos noted that he approached the opportunity with a lens as the Management Association

President, looking at institutions comparative in size such as Los Angeles, San Diego, Riverside and Los Rios as well as the CCCC organization to glean ideas and recommendations.

- [Ed Services Structure Feedback Mourtzanos](#)

Mourtzanos provided the following recommendations for consideration:

- Expanding the size and breadth of the KCCD Chancellor's cabinet to include specialized cabinet members including:
 - Deputy Chancellor (similar to CCCC, LACCD and Los Rios) and/or Executive Vice Chancellor (CCCC and SDCCD)
 - Vice Chancellor for Educational Services ○ Vice Chancellor for Workforce and Economic Development (similar to CCCC and Riverside)
 - Specialized Associate Vice Chancellors and/or Deans to operationalize, centralize and advance district wide priorities, including:
 - Associate Vice Chancellor for Student Affairs/Services
 - Associate Vice Chancellor for Enrollment Management
 - Dean of Online Learning

Council members responded and provided support of Mourtzanos' recommendations to widen the circle to address the important work that needs to be done.

Means shared his thoughts related to this work and how we are identifying additional funding sources and different ways to promote innovation across the district and among the colleges. Means noted the teams, with leads from the colleges, leading districtwide work, such as Steve Watkin with dual enrollment and Todd Coston with educational technology.

Gerald expressed her pleasure hearing common thinking on how we can restructure the Ed Services area to meet the various needs, in particular those in the Workforce and Economic Development area. Gerald also noted how we are putting our efforts and energy into funding opportunities to ensure we are supporting our communities' educational and workforce needs.

Christian invited Consultation Council members to share any additional thoughts before adjourning the meeting. Council members shared appreciation for the opportunity and consideration of their feedback, the transparency and continued involvement of faculty, administration, staff and students, using Guided Pathways as a foundation for the work we do, as well as expressing enthusiasm for the innovative approach across the district