

KCCD District Consultation Council Minutes

November 22, 2022

1:00-3:00pm | Virtual via Zoom

Members Present:

Christian, Giacomini, Dadabhoy, Steele, Habib, Ali, Strobel, Hancock, Gerald, Crow, Mourtzanos, Mills, Simpkins, Ngo, Serratt (staff)

Approval of Minutes

- [Minutes, October 18, 2022](#)
A motion was made by Dadabhoy and seconded by Habib to approve the October 18th minutes as presented.

Chancellor's Update

Christian highlighted the following from her report:

- Board of Trustees
 - The Board of Trustees will meet in December for the annual organizational meeting. At this meeting, newly elected Trustees will be installed, and the Board will vote on officers for 2023.
 - The Board Retreat will be held in January. At this meeting the Board will get an opportunity to hear more about the work of the colleges and the individuals involved. Consultation Council members can send recommended topics to Christian. The Board will also review the state of the colleges that now include SCFF metrics.
- Chancellor's Winter Retreat
 - This bi-annual event will be held December 5-7 at the district office. This is an opportunity for districtwide leadership to review what has worked well during the semester and how we can improve service to the colleges.
- Board of Governor's Presentations on Kern CCD Enrollments
 - Chancellor Christian was invited to present to the CCC Board of Governors on November 14th. Following this presentation, an article was published about a report done by Ed Source in collaboration with the LA Times: CA Community Colleges at a Crossroads <https://edsource.org/2022/california-community-colleges-eye-a-different-future-amidpandemic-disruption/681483>. The article quotes the data that Christian provided to the Board of Governors. Christian noted that Kern CCD enrollments look good, and illustrate the commitment of Kern CCD to not only access and completion, but to ensure learning as well.
- Community College Baccalaureate
 - The Board of Governors reiterated their commitment to supporting the baccalaureate attainment for the state. Christian encouraged the colleges to engage in the development of baccalaureate proposals. Christian noted that the CCCCO did not award the August 2022 submissions, so BC's Police Science degree will go to the January 2023 submission, and that Cerro Coso is developing a proposal for the August 2023 submission.

- KCCD Conference on February 15th, and the Tale Fest on April 14th.
 - All employees are encouraged to register and participate in the February 15th, Kern CCD Conference. The April 14th Tale Fest will focus on teaching and learning with faculty and administrators engaged with this work. Council members are encouraged to clarify the different focuses of these two events and to encourage participation with their respective constituent groups.
- Faculty Obligation Number (FON)
 - Kern CCD will fill an additional 26 faculty positions districtwide. Porterville College FON will go to 70, Cerro Coso will go to 64 and Bakersfield College will go 362 total faculty positions. Human Resources will begin the advertising before the winter break in December.

Kern CCD 2022 Climate Survey

Ngo provided an update on the 2022 Climate Survey, noting that the survey is conducted every three years as outlined in the district strategic plan. Ngo reviewed the timeline which will begin the last week of November and go into early 2023. Ngo emphasized that the survey is completely anonymous and takes about 20 minutes. Consultation Council members were asked to encourage their respective constituents to complete the survey.

Board Policy Updates

Ali, Giacomini, and Mourtzanos referred to the uploaded documents that reflect the recommended changes from CCLC to Board Policy and Procedures sections in Chapter 3, 4, 5, 6 and 7. Each of the revised policies were presented as a first read to the Board of Trustees in November and will be presented for approval by the Board at the December 13, 2022 meeting.

- [BP 3430 Prohibition of Harassment \(CCLC Update\)](#)
- [AP 3430 Prohibition of Harassment \(CCLC Update\)](#)
- [AP 4100 Graduation Requirements for Degrees and Certificates \(CCLC Update\)](#)
- [BP 5040 Student Records Directory Information \(CCLC Update\)](#)
- [AP 5040 Student Records Directory Information \(CCLC Update\)](#)
- [AP 5520 Student Discipline Procedures \(CCLC Update\)](#)
- [AP 6355 Job Order Contracts \(CCLC Update\)](#)
- [BP 6540 Insurance \(CCLC Update\)](#)
- [BP 7230 Classified Employees \(CCLC Update\)](#)
- [AP 7237 Layoffs \(CCLC Update\)](#)
- [BP 7340 Leave \(CCLC Update\)](#)

Academic Calendars

Mourtzanos referred Council members to the posted documents, noting that he and the Academic Senate Presidents along with Vice Presidents of Instruction from each of the colleges developed a districtwide template. The template can be customized by the colleges to include any operational adjustments needed such as spring break and the summer operating schedules. The Board of Trustees would approve the annual template and individual college calendars will be uploaded to the district and college websites.

Additionally, it was proposed to create a districtwide task force to evaluate the feasibility of a Thanksgiving break. Porterville College and Cerro Coso representatives indicated Thanksgiving break does not align with their respective local school districts schedule and would not be beneficial in their service areas at this time.

There was consensus among Council members to move the 2023-2024 and 2024-2025 forward to the Board in December. Revised 2022-23 calendars for each of the colleges will go the Board for approval at the December meeting as well.

Dual Enrollment: Inter-district Collaboration

Hancock described the process that was developing to focus on supporting how the colleges and curriculum committees operate, while also ensuring we are meeting the need of the local high schools and the communities we serve. Dadabhoy emphasized that Kern CCD has a history of collaboration by offering courses within each other's service areas, and that what have done now is outlined more clearly our internal process. Instructional leaders will work with Deans and faculty chairs in developing a response to the need. This inter-district collaboration in outlining the process will ensure we are supporting each other and being responsive to our students' needs.

Ensuring Learning

Christian surfaced this discussion at the October Consultation Council meeting following Strobel's inquiry related to districtwide dual enrollment. Christian, Mourtzanos and Strobel developed an initial draft of a guiding document that can initiate the work on this districtwide project. Mourtzanos and Strobel reviewed the initial draft that outlines the following components:

- Statement of Commitment and Scope of Work
- Spirit of Collaboration
- Achieving Our Goal
- The Process for 2022-2025
- Districtwide Coordinating Team (potential membership)

Simpkins noted the opportunity for innovation with this project in terms of system support- we can learn from each other things that can inform our local decisions as we move forward to ensure learning with an equity lens.

Christian asked that Council members to review the draft document. Following a round-robin in response to the document, Council members supported moving forward with the work as proposed. Mourtzanos and Strobel will start pulling the Districtwide Coordinating Team in early December.

Meeting was adjourned at 2:27 p.m.