

KCCD District Consultation Council Minutes

February 27, 2024

1:00 p.m. – 3:00 p.m. | Virtual via Zoom

Members Present: Burke, Hancock, Mason, Watkin, Ali, Steele, Baird, Habib, Barnett, Gomez, Mills, Menchaca, Williams, Dadabhoy, Crow, Giacomini, Serratt (staff).
Guests: Coston, Horton

Chancellor Burke reviewed the agenda with Consultation Council members. There were no changes to the agenda.

Approval of Minutes

- [Minutes, January 24, 2024](#)

There were no changes to the minutes as submitted.

Chancellor's Update

Chancellor Burke noted that incoming Chancellor, Steven Bloomberg, would start on March 1, 2024, and that incoming BC President, Jerry Fliger, would start on March 11, 2024. Burke thanked District Consultation Council for their support during his 10-month return as Interim Chancellor.

Board Policy/Administrative Procedures Updates

Deputy Chancellor Dadabhoy referred Council members to the Chapter 1 and Chapter 2 legally required sections that are uploaded to the committee website. Dadabhoy shared that he had received feedback and questions since the February 27 Consultation Council meeting. Burke and Dadabhoy led Council through a review of each individual section with proposed changes. By consensus, the Chapter 1 and 2 Board Policy and Administrative Procedure sections were approved to move forward with one exception as noted below.

- [AP 2105 Election of Student Members \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move to implementation.
- [AP 2320 \(LCW Proposed Draft\) for DCC approval 2.24.pdf](#), will move to implementation.
- [AP 2435 \(LCW Proposed Draft\) for DCC approval 2.24.pdf](#), will move to implementation.
- [AP 2510 Participatory Governance \(LCW Proposed Draft\) for DCC approval 2.24.pdf](#), will move to implementation.
- [AP 2710 Conflict of Interest \(LCW Proposed Draft\) for DCC approval 2.24.pdf](#), will move to implementation.
- [AP 2714 Distribution of Tickets and Passes \(LCW Proposed Draft\) for DCC approval 2.24.pdf](#), will move to implementation.
- [BP 1100 \(LCW Revisions\) DCC for approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 1200 \(LCW Revisions\) DCC for approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2010 Board Membership \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.

- [BP 2220 Committees of the Board \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2310 Regular Meetings of the Board \(LCW Revisions\) for DCC 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2315 Closed Sessions \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2330 Quorum and Voting \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2340 Agendas \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2350 Speakers \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2355 Decorum \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2365 Recording \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2365 Recording \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2410 BPs and APs \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2432 District Chancellor Succession \(LCW Revisions\).pdf](#). There was discussion and disagreement on the insertion of the Deputy Chancellor into the line of succession. Burke indicated he would defer to incoming Chancellor, Steven Bloomberg. **This item will not move forward to the Board pending further review from the Chancellor's Office.**
- [BP 2710 Conflict of Interest \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2715 Code of Ethics \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2720 Communication Among Board Members \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting.
- [BP 2730 Board Member Health Benefits \(LCW Revisions\) for DCC approval 2.24.pdf](#), will move forward to the Board for a first read at the March meeting. Additionally, Dr. Dadabhoy will provide an update at the March meeting on whether the code calls for the clarity and usage of the phrase, “non-safety employee”.

Legally required Chapter 3 sections were shared as a first reading, and will be reviewed individually by District Consultation Council at the March meeting.

- [BP 3300 Public Records \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3310 Retention and Destruction of Records \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3410 Nondiscrimination \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3420 Equal Employment Opportunity \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3430 Prohibition of Harassment \(LCW Revisions\) DCC 2.24.pdf](#)
- [BP 3433 Prohibition of Sexual Harassment under Title IX \(LCW Proposed Draft\) for DCC 2.24.pdf](#)
- [BP 3439 Students and Staff with Disabilities \(LCW Proposed Deletion\) for DCC 2.24.pdf](#)

- [BP 3501 Campus Security and Access \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3503 Missing Student Notification \(LCW Proposed Draft\) for DCC 2.24.pdf](#)
- [BP 3520 Local Law Enforcement \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3540 Sexual and Other Assaults on Campus \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3550 Drug-Free Program \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3570 Smoking on Campus \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3600 Auxiliary Organizations \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3722 MIS Apportionment Data \(LCW Proposed Deletion\) for DCC 2.24.pdf](#)
- [BP 3800 Personal Data Protection \(LCW Proposed Draft\) for DCC 2.24.pdf](#)
- [BP 3810 Claims Against the District - Service of Process \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3820 Gifts \(LCW Revisions\) for DCC 2.24.pdf](#)
- [BP 3910 Publications \(LCW Proposed Deletion\) for DCC 2.24.pdf](#)

2024-2025 Budget Update

Giacomini shared that the budget forecast continues to look grim, noting that the deficit number continues to grow and could creep to \$73M. Giacomini also shared that the P1 report would be distributed soon and would give some indication of how these enrollment numbers would impact revenue to the district. Burke noted that the situation is concerning; however, the district is in a better financial situation than in 2008 given the reserve levels at the college, district and state levels.

Enrollment Fraud

Coston briefly described the strategies that are being explored at both the state and local levels. The districtwide Enrollment Fraud committee continues to meet each week, and evaluate the effectiveness of the various tools being put in place to identify and weed out fraudulent enrollments. Coston will continue to update this group on the issue. Council members can provide any feedback or questions to Todd Coston.

Elements of Decision Making

Coston, described the process that is happening for this update to the document. Coston reiterated that there are no substantive changes being made to the decision-making process outlined in the document, but rather the revision includes updates organizational charts. Coston also provided a second document, [a change narrative](#), that identifies the various changes between the 2018 and 2024 versions of the document. Council members can provide any feedback or questions to Todd Coston.

KCCD Master Institutional Planning Cycle

Coston shared the final timelines that outlines the districtwide cycle of various college and districtwide planning documents, such as strategic plans, equity plans, and educational master plans.

Wrap-Up / Future Topics

Dadabhoy will provide any updates related to Teaching and Learning.

Adjournment 2:33 p.m.